



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF CAGAYAN DE ORO CITY
Fr. Masterson Avenue, Upper Balulang
Cagayan de Oro City





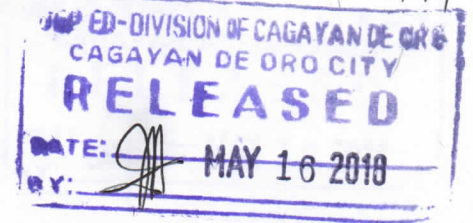
May 16, 2018

MEMORANDUM TO:

Education Program Supervisors
Elem./Sec. School Principals
School Head/In-charge/Teachers
Non-Teaching Personnel
This Division

Attached is the GSIS Updates on GSIS Financial Assistance Loan (GFAL) for DepED Personnel, for your information and guidance.


JONATHAN S. DELA PEÑA, PhD., CESO VI
Schools Division Superintendent 



GSIS Updates

Dear AAO,

In view of the nationwide implementation of the GSIS Financial Assistance Loan (GFAL) for Dep.Ed. personnel starting May 15, 2018, please be advised with the GSIS Cagayan de Oro Branch Schedule for GFAL Pre-evaluation, Financial Literacy Training and Loan Counseling;

Mondays -Wednesdays

Pre-evaluation of Loan Applications

For the loan pre-evaluation, a member must bring with them the following:

- 1. Properly filled-out GFAL Application Form**
- 2. GSIS-prescribed Statement of Account (SOA) with clear photocopy of ID of the authorized representative (of lending institution) who will claim the check from GSIS with contact details
(i.e.telephone or cellphone number).**
- 3. Borrower Loan Agreement, Loan Voucher, and or/other certified documents indicating details of the loan from the accredited lending institution/s, such as original loan amount, net loan, term of loan, interest rate, monthly amortization.**
- 4. Payslips for the last three (3) months, certified as true copy by the Agency Authorized Officer (AAO).**

Thursdays

Financial Literacy Training (2 Batches)

8:00 am-12:00pm 1ST batch

1:00 pm- 5:00pm 2nd batch

Fridays

Loan Counseling and Receiving of Applications

The subject schedule would facilitate efficient processing of GFAL applications. May we request that subject schedule be disseminated with interested applicants under your agency.

Thank you.

Crystal Sylvette Lavender Palacio-Raro
Staff Officer III
Member's Assistance Unit
GSIS Cagayan de Oro Branch Office