



Republic of the Philippines  
 Department of Education  
 Region X  
 DIVISION OF CAGAYAN DE ORO CITY  
**Disaster Risk Reduction and Management Services**  
 Fr. William Masterson, SJ Avenue, Km5 Upper Balulang,  
 Cagayan de Oro City



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ED-DIVISION OF CAGAYAN DE ORO CITY  
 CAGAYAN DE ORO CITY  
**RELEASED**  
 DATE: *[Signature]*  
 BY: *[Signature]* MAY 16 2018

**TRAINING TEAM and WORKING GROUP FOR BASIC DRRM CAPACITY  
 BUILDING PROGRAM FOR SCHOOLS**

TO :

LAVERNE L. MERCADO	DRRM Coordinator
GEMMA P. PAJAYON	TWG
CORAZON M. VIOS	TWG/Speaker
ALELI G. MACALOS	TWG
LEAH P. MANZANO	TWG
ELIEZER DELA VEGA	TWG
SHARON POLANCOS	TWG/Nurse
NATHALIE VENUS V. FAMADOR	TWG/Nurse
JUAN A. MINGO	Resource Speaker
MILAGROS P. RECAMADAS	Resource Speaker
MARGIE ANDRADE	Resource Speaker
ELEANOR CONSEJO H. ROLLAN	Resource Speaker
This Division	

1. In line with the Basic DRRM Capacity Building Program for Schools, you are hereby directed to be part of the training team and/or working group of the aforesaid activity on May 21 – 25, 2018 at Chali Beach Resort and Hotel at Cugman, Cagayan de Oro City.
2. All Resource speakers are advised to be at the training venue 1 hour before the scheduled/allotted time (see attached schedule).
3. Board and Lodging of the Technical Working Group or the training team will be shouldered by BEST.
4. For guidance and compliance.

*[Signature]*  
**JONATHAN S. DELA PEÑA, PhD., CESO VI**  
 Schools Division Superintendent

**Capacity Building for Schools in the Division of Cagayan de Oro City on Disaster Risk Reduction Management & Education in Emergencies/Conflict**  
 May 21-25, 2018, Chali Beach Resort, Cugman, Cagayan de Oro City

**Program Design**

Activities	Minutes	Schedule		Training Group A		Training Group B	
		Day 1 (May 21, 2018)					
Arrival/Registration of Participants	120	1:00 - 2:00 PM					
Preliminaries a. National Anthem and Australia National Anthem b. Opening Prayer c. Welcome Remarks d. Message e. Expectation Setting	60	2:00 - 3:00 PM		Training Management and Secretariat			
Health Break	15	3:00 - 3:15 PM					
Pre-test Administration	30	3:15 - 3:45 PM		Training Management and Secretariat			
Linking the DRRM Modules to the School Disaster Risk Reduction and Management (SDRRM) Manual	40	3:45 - 4:30 PM		Raymand Roy Sardido DepEd-DRRMS			
<b>A. Legal Basis and other DRRM Modules</b>							
Module 1. Philippine Basic Education System	90	4:30 - 6:00 PM		Juan A. Mingo EPS, Division of Cagayan de Oro City	Corazon Vios Assistant Principal, Division of Cagayan de Oro City		
Training Evaluation	15	6:00 - 6:15 PM					
Dinner	105	6:15 - 8:00 PM					
<b>Day 2 (May 22, 2018)</b>							
Breakfast	60	7:00 - 8:00 AM					
Recap/Icebreaker	15	8:00 - 8:15 AM					
Module 2. DRRM and CC Terminologies	90	8:15 - 9:45 AM		Raymand Roy Sardido DepEd-DRRMS	Jericho Roy Germar DRRMS		
Health Break	15	9:45 - 10:00 AM					
Module 3. International and National Foundations of DRRM in the Education Sector	120	10:00 - 12:00 PM		Jericho Roy Germar DRRMS	Raymand Roy Sardido DRRMS		
Lunch Break	60	12:00 - 1:00 PM					
Icebreaker	5	1:00 - 1:05 PM					
Module 4: The Comprehensive DRRM in Education Framework and other DRRM-CCAM Related Policies	90	1:05 - 2:35 PM		Cirilo K. Rubiato II Division of Misamis Oriental	Kristine Sagot Division of Davao del Norte		
Health Break	15	2:35 - 3:50 PM					
<b>Step 1: Assess (Know Your Risk)</b>							
Module 5. Understanding Common Hazards	130	3:50 - 6:00 PM		PAGASA, Philvolcs and MGB			
Training Evaluation	15	6:00 - 6:15 PM					
Dinner/Preparation for Socials Night	105	6:15 - 8:00 PM					
Socials Night	120	8:00 - 10:00 PM					
<b>Day 3 (May 23, 2018)</b>							
Breakfast	60	7:00 - 8:00 AM					
Recap/Icebreaker	15	8:00 - 8:15 AM					

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Activities	Minutes	Schedule	Training Group A	Training Group B
Module 6. Understanding Peace and Conflict	90	8:15 - 9:45 AM	Anuliza Laylo Freelance Consultant	Romulo Halabaso Unicef Consultant
Health Break	15	9:45 - 10:00 AM		
Module 7. Conflict Sensitive Education*	120	10:00 - 12:00 PM	Romulo Halabaso Unicef Consultant	Anuliza Laylo Freelance Consultant
Lunch Break	60	12:00 - 1:00 PM		
Icebreaker	5	1:00 - 1:05 PM		
Module 8. Inclusive and Child-centered DRRM	120	1:05 - 3:05 PM	Margie G. Andrade EPS, Division of Cagayan de Oro	Janet Rosalie Polita Consultant
Health Break	15	3:05 - 3:20 PM		
Module 9. School-Based DRRM	110	3:20 - 5:10 PM	Milagros Recamadas EPS, Division of Cagayan de Oro	Liezl Mendoza Division of Caloocan
Training Evaluation	15	5:10 - 5:25 PM		
Dinner	105	6:15 - 8:00 PM		
<b>Day 4 (May 24, 2018)</b>				
<b>Step 2: Plan/Reduce Your Risk/Prepare to Respond (Basic Education Continuity)</b>				
Breakfast	60	7:00 - 8:00 AM		
Recap/Icebreaker	15	8:00 - 8:15 AM		
Module 10. Education in Emergencies	90	8:15 - 9:45 PM	Eleanor Consejo H. Rollan EPS II, Division of Cagayan de Oro	Annaliza Laylo Freelance Consultant
Health Break	20	9:45 - 10:00 AM		
Module 11. DRRM Mainstreaming in the Planning Cycle	120	10:00 - 12:00 PM	Orlando Barachina Region 4-A	Cherry Bulata Division of Dumaguete
Lunch Break	60	12:00 - 1:00 PM		
Icebreaker	15	1:00 - 1:15 PM		
Module 12. Contingency Planning for Basic Education	150	1:15 - 3:45 PM	Cherry Bulata Division of Dumaguete	Orlando Barachina Region 4-A
Health Break	15	3:45 - 4:00 PM		
<b>Step 3: Implement Plan and Be Flexible</b>				
Module 13. Temporary Learning Spaces	130	4:00 - 6:10 PM	Engr. Ely v. Mamaclay II Division of Cagayan de Oro	Jimdandy Lucine Division of Malaybalay
Training Evaluation	15	6:10 - 6:25 PM		
Dinner	95	6:25 - 8:00 PM		
<b>Day 5 (May 25, 2018)</b>				
Breakfast	60	7:00 - 8:00 AM		
Recap/Icebreaker	15	8:00 - 8:15 AM		
Module 14. Camp Management Guidelines for Department of Education	90	8:15 - 9:45 AM	c/o Raymand	c/o Raymand
Health Break	15	9:45 - 10:00 AM		
Module 15. Basic Education in Emergencies (EIE) Supplies and Logistics	120	10:00 - 12:00 AM	Anthony Ross Zuniga Phil. Disaster Resilience Foundation	Philippine Disaster Resilience Foundation
Lunch Break/Check-out	90	12:00 - 1:00 PM		
Icebreaker	15	1:00 - 1:15 PM		

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**Program Design**

Activities	Minutes	Schedule	Training Group A	Training Group B
Module 16. Information Management	120	1:15 - 2:15 PM	Jose Gabriel Noveno DRRMS	Jimdandy Lucine Division of Malaybalay
Post-Test Administration	20	2:15 - 2:35 PM		
Closing Program/Ways Forward	15	2:35 - 2:50 PM		
Travel time		2:50 PM onwards		